



Frequently Asked Questions about Merging MyEMMA® and MSRB Gateway Accounts



Your MyEMMA® profile on the [Electronic Municipal Market Access \(EMMA®\) website](#) provides access to two custom tools — alerts for municipal securities' trading activity and new disclosure documents, and tailored search functionality. The Municipal Securities Rulemaking Board (MSRB) is migrating MyEMMA login access to MSRB Gateway, the single, secure access point for all market systems operated by the MSRB. This document addresses frequently asked questions about the merge process.

About EMMA®

The Municipal Securities Rulemaking Board (MSRB) provides municipal market transparency through its Electronic Municipal Market Access (EMMA®) website, the official source for municipal securities data and documents. The MSRB protects investors, state and local governments and other municipal entities, and the public interest by promoting a fair and efficient municipal securities market. Learn more about the mission of the MSRB at [msrb.org](https://www.msrb.org).

1. Why are MyEMMA accounts being merged with MSRB Gateway accounts?

The merging of your MyEMMA and MSRB Gateway accounts is intended to provide a more secure and streamlined way to access all MSRB systems. After you complete the merge, you can access all MSRB systems for which you have rights using one user name and password.

2. Do I have to merge my accounts?

Currently, only MyEMMA users who already have an MSRB Gateway account will be affected.

3. I have an MSRB Gateway account. How do I merge my accounts?

You will be prompted to merge your accounts the first time you try to log in to MyEMMA. You will be guided through the three steps of the merge process: 1) Enter your MyEMMA email address and password; 2) Enter your MSRB Gateway user name and password; and 3) Select your preferred MSRB Gateway account to merge (if you have more than one).

4. What happens after my accounts are merged?

You will receive a confirmation email upon the successful merging of your accounts. Once you complete the merge, you will use your MSRB Gateway user name and password to access MyEMMA. You will no longer be able to use your email address to access MyEMMA. When logged in, you can easily navigate to another MSRB system, such as EMMA Dataport.

5. I have an MSRB Gateway account, but I was not prompted to merge my accounts after logging in to MyEMMA. Why is that?

There are several data points that must match to ensure each MyEMMA account is merged with the correct MSRB Gateway account. If you used a different email address for your MyEMMA account than you used for your MSRB Gateway account, you will not be prompted to merge. Additionally, if you selected a user role for your MyEMMA account (broker-dealer, individual, municipal



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advisor, etc.), that does not match your organization's registration type with the MSRB as indicated on Form A-12, you will not be prompted to merge.

6. My role in MyEMMA does not match my organization's registration type. What should I do?

You can update your role in your MyEMMA account at any time. Log in to your account, then click the "MyEMMA" link in the top right corner of any page. Next, click "MyEMMA Settings" and "Update Profile" to select and certify the correct role.

7. I do not have an MSRB Gateway account. When will I be prompted to merge?

Other MyEMMA users may be transitioned to MSRB Gateway accounts at a later date to be determined. More information will be provided by email to affected users in advance of any changes.

8. I am the Master Account Administrator for my organization in MSRB Gateway. How does this change affect me?

A planned future enhancement will give account administrators the ability to manage MyEMMA access for other users from their organization. At that time, the account administrator will be able to add or delete MyEMMA user accounts and view the number of CUSIPs for which users at the organization have alerts. [Read FAQs on MyEMMA Alerts for more information on CUSIP limits.](#)

MSRB Support

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